

BINGLEY TOWN COUNCIL

MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD ON TUESDAY 24th APRIL 2018 AT 6:30PM AT BECKFOOT AND HAZELBECK SCHOOL, WAGON LANE, BINGLEY, BD16 1EE

Start: 6:30pm

Finish: 9:00pm

Councillors Present: Councillors Beckwith, Clough, Dawson, Dearden, Goode, Hardman, Owen, Quarrie, Simpson, J Wheatley, M Wheatley and Winnard.

In attendance: Ruth Batterley, Town Clerk

Gill Halls, Headteacher, Beckfoot and Hazelbeck School

Darren Cooley, Deputy Headteacher, Beckfoot and Hazelbeck School

Site Manager, Five Rise Locks Shopping Centre

Rachel Shimbles, Plastic Free Bingley Group

Members of the public: Twelve

1718/267 Chair's Remarks

1. The Chair noted the recent litter pick; 32 people had attended and collected 55 bags of rubbish
2. Councillors Dawson, Dearden, Goode and Quarrie had attended the service in All Saints Church to mark the repair of the church bells
3. The Annual Town Meeting will take place on Thursday 26th April at 6:30pm, Bingley Methodist Church. All are warmly invited to attend
4. Councillors Simpson and Winnard will be representing the Town Council at the Neighbourhood Forum taking place on 8th May.
5. Information about the outbreak of measles will be put onto the Town Council Facebook page
6. The latest Town Council newsletter is being distributed. Councillor Owen was thanked for her work in editing the newsletter

1718/268 Disclosures of interest

1. To receive declarations of interest from councillors on items on the agenda.
2. To receive written requests for dispensations for disclosable pecuniary interest
3. To grant any requests for dispensation as appropriate.

Councillors Dawson and J Wheatley noted their interest in item 1718/274. They are trustees of Bingley Pool. Councillor Dawson noted her interest in 1718/281 a). She is the director of a company that is a member of the Bingley Chamber of Trade.

No written requests for dispensation had been received.

1718/269 Apologies for Absence

1. To note apologies for absence
2. To receive and consider apologies for absence
3. To approve reasons for absence

Councillor O'Neill's reasons for absence were received. **Resolved to** approve the reasons for absence for Councillor O'Neill. Proposed Councillor Goode, seconded Councillor Quarrie and agreed. All were in favour.

Councillor Truelove's reasons for absence were received. **Resolved** to approve the reasons for absence for Councillor Truelove. Proposed Councillor Goode, seconded Councillor Quarrie and agreed.

Councillor Fenton was not present.

1718/270 Resolution to Adjourn the Meeting

RESOLUTION to adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included on the agenda or ask questions on any other matter of relevance to the parish.

Resolved to adjourn the meeting. Proposed Councillor Goode, seconded Councillor J Wheatley and agreed. All were in favour.

Public Participation

- **Questions / observations from members of the public**
- **Reports from invited guests:**

The site manager of the Five Rise Locks shopping centre raised the problem of anti-social behaviour in the shopping centre by school pupils after school closing time. The security guard has been threatened and racially abused. Costly damage has been caused to the lift and traveller. There are many incidents of shop lifting.

Mr Jagger updated the Town Council about his intended purchase of the Magistrates Court and police station. He advised the council not to consider his offer of accommodation and that the building is now not being offered to the community.

A member of the Greenhill Action group raised the issue of the proposed one-way traffic system for Greenhill Lane. He noted that this will create significantly longer journey times and that the group is meeting with Bradford Council planning officers on Thursday 26th April to outline their concerns about the scheme. The resident will send information to the clerk in time for the Planning agenda on 8th May.

One member of the public left at 6:55pm.

1718/271 Minutes of the Previous Meetings

To confirm as a correct record the minutes of the meeting held on 27th March 2018.

Resolved to approve the minutes of the meeting held on 27th March 2018 as a correct record. Proposed Councillor Dearden, seconded Councillor Hardman and agreed. All were in favour, bar one abstention from the vote.

1718/272 Police meeting

- a) To consider the notes from the police meeting held on 4th April 2018**
- b) To consider next steps about issues with local secondary schools and the Five Rise Locks shopping centre**
- c) To consider other issues from the meeting and next steps**

Mr Cooley spoke about Beckfoot and Hazelbeck school's approach to the anti-social behaviour perpetrated by some of the school's pupils.

Resolved:

1. A meeting will be arranged between the police, schools, the site manager for the Five Rise shopping centre and interested councillors.
2. The Town Council will write a letter to the shops in the Five Rise shopping centre asking them to take a zero-tolerance approach to the anti-social behaviour and to push for prosecutions where appropriate.
3. There will be an update on this issue on a Town Council agenda in two to three months' time.

Proposed Councillor Dawson, seconded Councillor Hardman and agreed. All were in favour.

The school staff and site manager left the meeting.

1718/273 Plastic Free Bingley

- a) **To receive representatives from Plastic Free Bingley to talk about the group's work**
- b) **To consider if the council wishes to formally support the campaign**
- c) **To consider if the Town Council wishes to nominate representatives to the campaign's steering group**

Rachel Shimbles advised that it is a condition of the area having Plastic Free status that the Town Council is fully signed up to the campaign.

Resolved:

1. The Town Council will remove single use plastic items from its premises
2. The Town Council will promote Plastic Free events
3. Councillors Hardman and Simpson will be the Town Council representatives to the Bingley Plastic Free Steering group

Proposed Councillor Simpson, seconded Councillor Hardman and agreed. All were in favour.

Two members of the public left the meeting at 7:25pm.

1718/274 Toilets

- a) **To receive an update on the toilet and Magistrates Court**
- b) **To consider next steps**
- c) **To consider the request for a reasonable adjustment to the toilet block**

The report regarding the update on the toilets had been circulated with the meeting papers. It was noted that the toilets have now been mothballed by Bradford Council and that the Town Council wishes to retain public toilet provision in the town.

The request for a reasonable adjustment to include a Changing Place facility in the toilet block had been circulated with the meeting papers and was read to the council. The advice from YLCA including advice on assessing reasonableness and factors that may be taken into consideration was also read out. Councillors noted that a Changing Place facility had not been provided by Bradford Council in Bingley. Other councillor comments included: a Changing Place facility being installed in

Bingley Pool is the better option as it would provide more space, longer and more suitable opening hours with more staff who will be trained to deal with the facility.

It was noted that Bingley Town Council has a limited budget and resources - two staff, one full time and one-part time - and that Bradford Council will not allow Bingley Town Council an unlimited amount of time to deal with the transfer of the toilets.

A member of the campaign group asked how long Bingley Pool will be open. It was noted that the interim feasibility report prepared for Bingley Pool indicates that the pool will stay open and break even, but there is no guarantee of how long the pool will stay open.

Resolved

1. Councillors Dawson, Hardman and Simpson will draft a response to the request for a reasonable adjustment which will be brought to the May full council meeting after consideration by the lawyer.
2. The council believes the request for an adjustment to the proposed office/toilet plan consulted upon is not reasonable on grounds explored in the YLCA advice to the council: practicality, timescale involved in the CAT, available resource and budget, Bradford Council's approach to provision of Changing Places facilities in the district, which has not included Bingley, and Bradford Council's own Equality Impact Assessment of its closure of all public facilities - this EIA offered town and parish councils the opportunity to take over running of the public toilets as mitigation of the effects on vulnerable groups but without any requirement for a Changing Places facility. The council believes that a possible response to the request for a reasonable adjustment is that a Changing Places facility could be put into Bingley Pool.
3. Before this is initiated, a consultation with relevant stakeholders (including local disability groups, Bingley Changing Places, the CP consortium with whom the Town Council has had correspondence) will be carried out to see if the groups likely to benefit from this facility are supportive of the plan.

Proposed Councillor Simpson, seconded Councillor Owen and agreed. All were in favour, bar two abstentions from the vote.

The remaining members of the public and Councillor Clough left the meeting at 8:20pm

1718/275 General Data Protection Regulation (GDPR)

- a) **To receive an update on GDPR**
- b) **To consider next steps**

Information had been provided in the Appendix to the meeting. Both office staff are to attend the YLCA GDPR training on 1st May.

Resolved that the privacy notices and consent forms be delegated to the clerk after this training to enable staff to implement these as required. Proposed Councillor Winnard, seconded Councillor Hardman and agreed. All were in favour.

1718/276 Market

- a) **To receive an update on the market**
- b) **To consider next steps**

Councillor Dawson advised the council that Bradford Council will not allow the market to take place on 1st September, which is the same day as Bingley Music Live.

Resolved that:

- the Town Council will write to the BMDC portfolio holder about the refusal of the request to hold the market on 1st September
- To approve stall hire for £250 for the first market with Bradford Council
- Posters for £35
- A market is not held on 1st September in Bingley Town Square but that an alternative location is sought.

Proposed Councillor Owen, seconded Councillor Dearden and agreed. All were in favour.

1718/277 Neighbourhood Plan

- a) **To subscribe to Parish Online for the cost of £650 (plus VAT)**
- b) **To request Andrew Towlerton Associates to develop a layered map which will include green belt designated land, listed buildings and the information we have relating to heritage and green spaces.**
- c) **To request Andrew Towlerton Associates to continue researching footfall information using existing data or identifying bespoke research which the Neighbourhood Plan may need to commission and to provide comparisons with towns with a similar profile to Bingley, rather than Bradford.**

Resolved to approve the Parish Online license, and Andrew Towlerton Associates developing a layered map and continuing research into footfall information. Proposed Councillor Hardman, seconded Councillor M Wheatley and agreed. All were in favour.

1718/278 NALC Consultation on Standards

- a) **To consider the draft comment on the NALC consultation on Standards**
- b) **To consider next steps**

Resolved that the draft comment as circulated be approved. Proposed Councillor Winnard, seconded Councillor J Wheatley and agree. All were in favour.

1718/279 Quotations and orders

- a) **To receive information on quotations and orders**
- b) **To consider next steps**

This item was deferred to the next meeting.

1718/280 Town Council funds

- a) **To consider placing funds into the Unity Bank Savings account**
- b) **To consider next steps**

Resolved that £100,000 plus £60,000 from the 2018-2019 precept be deposited into the Unity Trust savings account, pending the consideration of the Town Council investment strategy at the next Finance and General Purposes committee meeting. The strategy will be brought to the full council for its approval. Proposed M Wheatley, seconded Councillor J Wheatley and agreed. All were in favour.

1718/281 Subscriptions

- a) **NABMA for £318 (plus VAT)**
- b) **Bingley Chamber of Trade for £50**

Councillor Dearden took the Chair for this item.

- a) NAMBA had notified the Town Council that it needs to give twelve months' notice to leave the Authority.

Resolved that membership with NABMA be continued this year and that it leaves in 2019. Proposed Councillor J Wheatley, seconded Councillor Hardman and agreed. All were in favour.

- b) Councillor Winnard proposed and Councillor Quarrie seconded that the Town Council should become a member of the Bingley Chamber of Trade for the requested fee of £50. Two were in favour, seven against, there was one abstention from the vote. Councillor Dawson did not participate in the discussion or vote.

1718/282 Network Rail

- a) **To consider writing a letter to Network Rail about Bingley train station**

Resolved that the Town Council will write a letter to Network Rail endorsing the letter from Action Stations expressing concern about the decision not to undertake any repair work to the buildings or infrastructure of Bingley Station. Proposed Councillor Hardman, seconded Councillor Winnard and agreed. All were in favour.

1718/283 Bradford Council Cleansing budget

- a) **To receive information on proposed budget cuts for its Cleansing budget**
- b) **To consider next steps**

Resolved that this item is to be considered by the Green and Clean sub committee and will be brought back to a future full council meeting. Proposed Councillor Simpson, seconded Councillor M Wheatley and agreed. All were in favour.

1718/284 Notice boards

- a) **To consider the draft of the Welcome to Bingley board**
- b) **To consider next steps**
- c) **To consider the remaining funding for the artwork and installation of the boards**

Resolved that the £500 (plus VAT) installation fee, for the fitting of the boards by J&G Fabrications and £394.00 for the sign panels fabricated, printed and fitted to the frames with Jess Wright

Graphics be approved. Proposed Councillor Dearden, seconded Councillor J Wheatley and agreed. All were in favour.

1718/285 Update on Highways schemes

- a) **To request an update from Bradford Council Highways Department on schemes in Bingley**

Resolved that this update be requested from Bradford Council Highways Department. Proposed Councillor J Wheatley, seconded Councillor Dearden and agreed. All were in favour.

1718/286 Correspondence

- a) **E-mail from Diane Greenwood, Senior Tourism Development Officer at Bradford Council**

The Clerk has asked Ms Greenwood for dates that she can attend the next meeting of the Town Centre and Regeneration sub committee.

1718/287 Clerk report

The report was noted.

1718/288 Committee minutes

- a) **April Finance and General Purposes committee**

The minutes were noted.

1718/289 Finance

- a) **To approve payments for April 2018**

The clerk noted that the payment to Bradford Community Payroll for April- June salaries, pension etc had come too late for inclusion for last month's meeting. This is a contractual payment and arrangements had been made to have this paid prior to the April full council meeting. The payment is listed on the payment schedule for April.

Resolved that the payments for April be approved. Proposed Councillor Beckwith, seconded Councillor Quarrie and agreed. All were in favour.

1718/290

Date and location of next meeting

To note the date of the next meeting as being Tuesday 29th May 2018 at St Aidan's, Canal Road, Crossflatts BD16 2SR at 6:30pm. The meeting will be preceded by the Annual Meeting of the Council at 6:00pm